

Region/Sector/Zone Profile

Overview

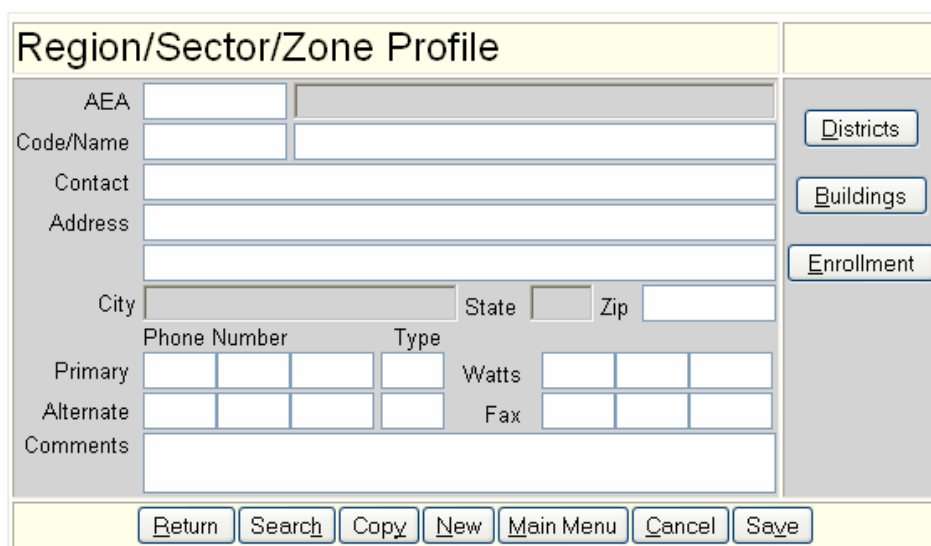
The Region/Sector/Zone profile keeps data concerning a given portion of an AEA. A region, sector or zone is considered an organizational or administrative unit for the purpose of clustering districts and buildings together. This file could be considered a “summary file” where data are tallied from other data or a file which is built by data entry persons.

Uniform Data Entry Procedure

At this time, there are no Uniform Data Entry Procedures related to Region/Sector/Zone Profile.

Access to Screen

From the Main Menu, select Region under the Agencies section or select the Region button from the Area Education Agency screen.



Add a Region/Sector/Zone

1. Select Region from under the Agencies column or click on the Region button on the AEA screen.
2. Click on the New button to add a record.

Note:

- The Districts button will display only those districts related to a particular region/sector/zone and will not be shown until the region/sector/zone data have been entered in the District Profile.
- The Buildings button will display only those buildings related to a particular region/sector/zone and will not be shown until the region/sector/zone data have been entered in the Building Profile.