

Manual Introduction

Overview

This manual consists of sections that correspond primarily to screens related to data entry into IMS. The primary audience for this manual is IMS data entry persons.

Contents

Depending on the context of the data entry screen, the contents of this manual may include:

- Overview of the file that is being addressed.
 - Uniform Data Entry Procedures.
 - Pictures of the screen.
 - Instructions.
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Revisions

Revisions to this manual will be made as needed.

Requests for updates or revisions may be submitted to the Central Processing Center by sending the following information via e-mail, fax or US mail to the IMS project manager:

- Section title
 - Detailed description of revision
 - Submitted by
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