

Extended School Year Services

Overview

This module tracks children/youth who receive extended school year services. This allows a service provider who does not normally serve a child/youth during the school year to be assigned during the extended year.

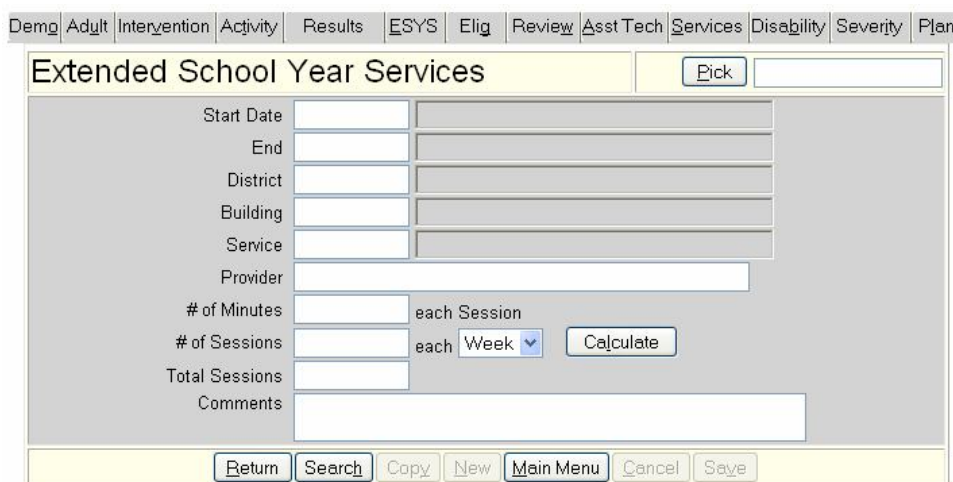
In addition, data may be maintained on the Plan screen in regard to the following: is eligible for ESYS services, will be considered for ESYS at the end of the year or is not eligible.

Uniform Data Entry Procedure

At this time, there are no Uniform Data Entry Procedures related to Results.

Access to Screen

From the Main Menu, select Extended School Year Services under the Child section or select the ESYS tab from any other screen.



Add a New ESYS

1. Access the Child Demographic screen.
2. Click on the EYSE button.
3. Click on the New button.
4. Enter the Begin Date of the service.
5. Enter the End Date of the service.

Note:

- It is possible to enter a projected end date.
- All of the ESYS reports have been designed to run using a 'point in time' filter criteria.

6. Enter the number of the district where the service will be received.
7. Enter the number of the building where the service will be received.
8. Enter the type of service being delivered.

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9. Enter the name of the staff providing the service.
 10. Enter the number of minutes for each session.
 11. Enter the number of sessions.
 12. Select the session frequency Day/Week/Month/Year.
 13. Click on the Calculate button so the total sessions will be computed.
 14. Enter any comments.
 15. Click on Return to go back or click on New to add another ESYS service.
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