

Endorsement

Overview

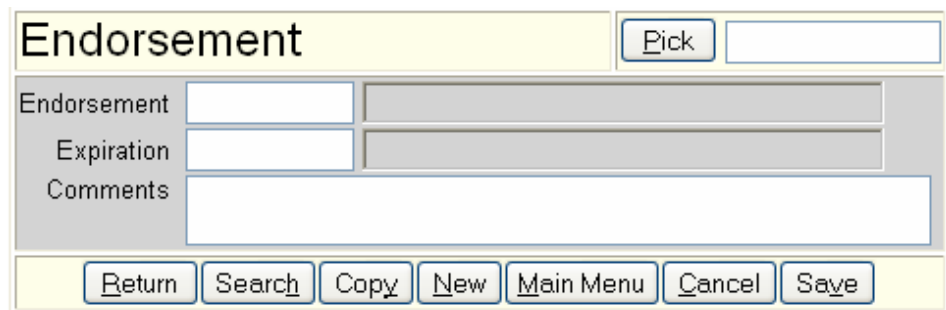
This file tracks the endorsements for a service provider. A service provider may have more than one endorsement. There is one Endorsement record for each endorsement.

Uniform Data Entry Procedure

At this time, there are no Uniform Data Entry Procedures related to Endorsements.

Access to Screen

From the Main Menu, select Endorsements under the Staff section or select the Endorsement button from within the Staff screen.



Add an Endorsement

1. From the Staff demographic screen, click on the Endorsement button.
2. Select the appropriate endorsement.
3. Enter the expiration date.
4. Click on the Save button.