

# Area Education Agencies

## Overview

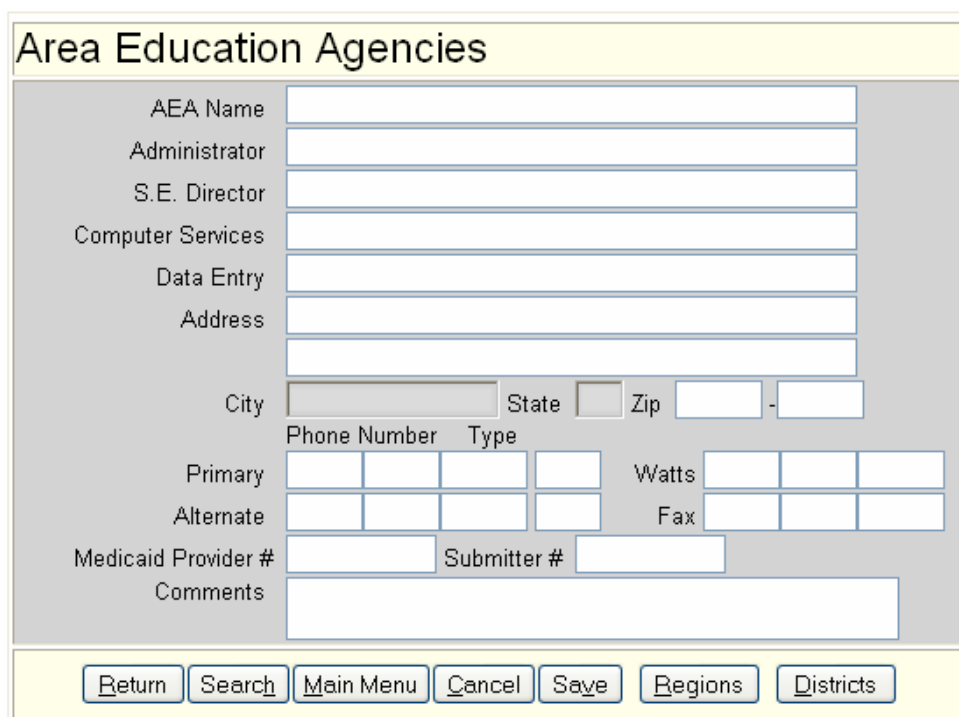
This file (AEAEF) contains one record for each AEA in the state. This file contains specific information that helps identify and describe information collected from a variety of sources including certified student enrollment figures.

## Uniform Data Entry Procedure

At this time, there are no Uniform Data Entry Procedures related to Area Education Agencies.

## Access to Screen

From the Main Menu, select AEA under the Agencies section.



**Area Education Agencies**

AEA Name

Administrator

S.E. Director

Computer Services

Data Entry

Address

City  State  Zip  -

Phone Number     Type

Primary     Watts

Alternate     Fax

Medicaid Provider #  Submitter #

Comments

## Edit Area Education Agency

1. Log into IMS as a Central Processing Center (CPC) staff person. For security purposes, that procedure is not documented here. Call the CPC for instructions.
2. Select AEA from the Agencies section on the Main Menu.
3. Make the necessary changes.

### Note:

- In the state of Iowa, effective July 1, 2007, there are 10 AEAs. In addition to the 10 AEAs, two more records have been added to address the out of state "districts" and to keep track of "District Court Placed" and "Foster Care" children/youth.
- Once the information has been updated, the data entry person using CPC log in can log out.



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- This profile can be modified by AEA System Managers for fields such as phone, address and contact persons. The AEA Number cannot be modified by AEA System Managers.
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